

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 5th Annual General Meeting of Swala Oil and Gas (Tanzania) Plc Will be held at the Peninsular Ballroom – DoubleTree by Hilton, Dar Es Salaam on Friday, 28 February 2020, from 09:00 am to 11:00 am East Africa Time (EAT)

IMPORTANT NOTES:

1. Members wishing to attend the meeting must come with one of the following: a copy of his/her depository receipt, passport, Voters ID card or National ID card.
2. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on his/her behalf in accordance with the provisions of the articles of the Company. The proxy form will be available at Swala's home office (**Swala Oil & Gas (Tanzania) plc, 2nd Floor, Oyster Plaza, Haile Selassie Road, Dar Es Salaam, Tanzania**) and on the Company's website (www.swalaoilandgas.com) from 20th February 2020. All the Proxy forms, once completed, must be deposited at the Company's registered office not later than 25th February 2020, 3:00 pm (EAT).
3. Additionally, Copies of Audited financial statements for year ended 31st December 2018 will be available at Swala's registered office from 20th February 2020.
4. Members wishing to attend the meeting will have to attend at their own cost.

TAARIFA YA MKUTANO MKUU WA MWAKA WA SWALA OIL AND GAS (TANZANIA) PLC

Taarifa hii imetolewa kwamba, Mkutano Mkuu wa tano wa mwaka wa Swala Oil and Gas (Tanzania) Plc utafanyika katika Ukumbi wa Peninsular Ballroom – DoubleTree by Hilton, Dar es Salaam, siku ya ijumaa, 28 February saa tatu asubuhi hadi saa tano asubuhi (saa 3-5 asubuhi) masaa ya Afrika Mashariki.

1. Mjumbe yeyote ambae atahitaji kuhudhuria mkutano huu anapaswa kuja na moja ya vitambulisho vifuatavyo: Nakala ya risiti ya uanachama, Nakala ya Hati ya kusafiria, Nakala ya kitambulisho cha Taifa au kadi ya mpiga kura
2. Mjumbe yeyote wa Swala Oil and Gas (T) Plc ana haki ya kuhudhuria na kupiga kura katika mkutano, na pia ana haki ya kumchamgua mwakilishi ambae atahudhuria na kupiga kura kwa niaba yake kwa mujibu wa masharti na taratibu za ibara ya muongozo wa kampuni. Fomu za uwakilishi zitapatikana katika ofisi za **Swala Oil and Gas (T) Plc, Ghorofa ya pili, jengo la Oyster Plaza, Barabara ya Haile Selassie, Dar es Salaam, Tanzania**, na pia fomu za uwakilishi zitapatikana kwenye tovuti ya kampuni (www.swalaoilandgas.com) kuanzia 20 Februari 2020. Baada ya fomu za uwakilishi kujazwa kamili, ziwasilishwe katika ofisi za kampuni zilizosajiliwa sio zidi ya tarehe 25 Februari 2020 saa Tisa (9) mchana, masaa ya Afrika Mashariki.
3. Nakala za ziada za taarifa za kifedha za kampuni zilizokaguliwa za mwaka wa kifedha unaoishia tarehe 31/12/2018 zitapatikana katika ofisi zilizosajiliwa za Swala Oil and Gas (T) Plc kuanzia tarehe 20 Februari 2020.
4. Wajumbe wanaotaka kuhudhuria mkutano huu, wanapaswa kuhudhuria kwa gharama zao wenyewe.